*October 21, 2016*

Subject: Otter Tail Power’s Annual Attachment O Customer Meeting (2017 Forward Looking Attachment O)

Date: Friday, October 28, 2016

Time: 9:30 AM to 10:30 AM CDT

Otter Tail Power cordially invites you to participate in its Annual Projected Attachment O Rate Customer Meeting for the 2017 rate year. The purpose of this meeting is to present information that will explain Otter Tail Power’s 2017 projected formula rate information posted on the MISO website on August 31, 2016, and as subsequently revised, and allow Interested Parties an opportunity to seek information and clarifications from Otter Tail Power about the projected formula rates.

Pursuant to the updated formula rate protocols established in FERC Docket No. ER13-2379, Otter Tail Power must calculate and post its formula rate calculations, supporting documentation and work papers, for the next rate year by September 1 of each year. In addition, Otter Tail Power is required to hold an open meeting among Interested Parties by November 1 of each year to discuss this posting. The 2017 Forward Looking Attachment O information is publicly posted on the Otter Tail Power Company page of the MISO OASIS which can be accessed through the MISO website at:

<https://www.misoenergy.org/MarketsOperations/TransmissionSettlements/Pages/TransmissionOwnerRateData.aspx>

The customer meeting presentation will also be posted at the same location prior to the meeting.

To join the meeting via telephone use the following audio conference information:

**Conference Number:** (877) 820-7831

**Participant Code:** 980860#

Sincerely,

Stuart Tommerdahl

Manager, Regulatory Administration