

PUGET SOUND ENERGY JOB DESCRIPTIONS

Department: Officer Group

- Title: Chairman, President and CEO
Function: Shared
Job Description: Responsible for the overall management and performance of the Company.
Name(s): Steve Reynolds
- Title: Sr. Vice President, Energy Resources
Function: Shared
Job Description: Responsible for acquiring long-term electric and natural gas resources and supplies sufficient to meet current and forecasted loads.
Name(s): Eric Markell
- Title: Sr. Vice President, Operations
Function: Shared
Job Description: Responsible for all facilities needed to ensure delivery of power and natural gas to wholesale and retail customers.
Name(s): Sue McLain
- Title: Vice President, Human Resources
Function: Shared
Job Description: Responsible for corporate pay, employment, benefits, employee relations, and labor relations.
Name(s): Marla Mellies
- Title: Vice President, Project Development & Contract Management
Function: Energy/Marketing
Job Description: Responsible for acquiring electric resources sufficient to meet current and forecasted loads.
Name(s): Paul Wiegand
- Title: Sr. Vice President, Finance & CFO
Function: Shared
Job Description: Overall responsibility for finance function, investor relations, risk management and strategic development.
Name(s): Bert Valdman
- Title: Vice President, Corporate Secretary & Controller
Function: Shared
Job Description: Responsible for financial reporting and Sarbanes-Oxley 404 compliance for the Company. Coordinates compliance of NYSE listed Company rules and reporting as well as managing administrative Board of Directors matters.
Name(s): Jim Eldredge

Title: Vice President, Finance & Treasurer
Function: Shared
Job Description: Responsible for the direction, control and coordination of the financial activities of the Company.
Name(s): Don Gaines

Title: Sr. Vice President, Corporate Affairs
Function: Shared
Job Description: Responsible for local and state community affairs, state and federal government relations, corporate communications, major accounts, customer services, and corporate facilities.
Name(s): Phil Bussey

Title: Sr. Vice President, Regulatory Policy and Energy Efficiency
Function: Shared
Job Description: Responsible for federal, regional and state regulatory policy. Also responsible for Company policy and strategy on Energy Efficiency programs and products.
Name(s): Kimberly Harris

Title: Sr. Vice President, General Counsel and Chief Ethics & Compliance Officer
Function: Shared
Job Description: Provides legal guidance for the Company and supervises both outside legal counsel and in-house corporate legal counsel. Also leads Environmental Policy and Environmental Services function.
Name(s): Jennifer L. O'Connor

Title: Vice President, Energy Efficiency Services
Function: Shared
Job Description: Responsible for managing the Company's energy efficiency and conservation programs.
Name(s): Cal Shirley

Title: Sr. Vice President, Customer Service, Information Technology and Chief Information Officer
Function: Shared
Job Description: Responsible for the management of customer service functions which includes call center, metering, billing, credit and collections and payment processing services; and the strategy, development and support of the information technology infrastructure across the organization.
Name(s): Darren Brady

Department: Finance and Treasury

Title: Director, Financial Analysis and Planning
Function: Shared
Job Description: Responsible for the short and long-term financial forecasts for risk assessment and strategic planning.
Name(s): Lisa Rice

Title: Financial Planning Lead Manager/Senior Analyst/ Analyst
Function: Shared
Job Description: Perform short and long-term financial forecasts for strategic planning.
Name(s): Bob Williams
Naomi Char
Claire Newcombe

Title: Economist /Load Forecasting Analyst
Function: Shared
Job Description: Responsible for forecasting long-term sales, loads, peak usage and customer growth.
Name(s): Villamor Gamponia
Asako Anderson

Title: Director, Tax
Function: Shared
Job Description: Responsible for the Company's tax strategy, tax research, and tax compliance.
Name(s): Matt Marcelia

Title: Manager, Federal Tax
Function: Shared
Job Description: Responsible for managing the federal income tax provisions and compliance functions.
Name(s): Donna Scott

Title: Sr. Tax Accountant
Function: Shared
Job Description: Prepare tax returns and comply with all tax laws in each jurisdiction in which the Company is required to file tax returns.
Name(s): Michael Dougherty
Pete Peterson
Sharon Campbell
Pam Delacruz

Title: Tax Consultant
Function: Shared
Job Description: Responsible for state, local, and foreign tax planning and compliance functions.
Name(s): Bob Jones

Title: Credit Risk Manager
Function: Shared
Job Description: Manage the Company's counterparty credit risk exposure.
Name(s): Chris Janak

Title: Senior Risk Control Analyst
Function: Energy/Marketing
Job Description: Measure, analyze, monitor and report the Company's counterparty credit risk exposure.
Name(s): Beverly Ikeda

Title: Risk Control Analyst
Function: Energy/Marketing
Job Description: Measure, analyze, monitor and report the Company's counterparty credit risk exposure.
Name(s): Lindsay Rosbach

Title: Director, Internal Audit
Function: Shared
Job Description: Responsible for planning and directing the Company's internal audit function.
Name(s): Wayne R. Gould

Title: Director Investor Relations
Function: Shared
Job Description: Develop and execute the Investor Relations strategy, operating plans, budget, and overall IR program.
Name(s): Durga Waite

Title: Assistant Treasurer
Function: Shared
Job Description: Assists and backs up the Treasurer in financial responsibilities and manages daily treasury activities.
Name(s): Jim Sant

Title: Sr. Treasury Analyst
Function: Shared
Job Description: Leads daily treasury activities including cash management, compliance, and accounting requirements.
Name(s): Pat McConnell

Title: Associate Treasury Analyst
Function: Shared
Job Description: Performs daily cash management, payment, record keeping and other treasury functions.
Name(s): Sasha Swanson

Title: Manager, Accounts Payable
Function: Shared
Job Description: Manages accounts payable functions for the Company including payment processing, authorizations, compliance, record keeping and other responsibilities.
Name(s): Dennis Farrall

Department: Power and Gas Supply

Title: Director, Power & Gas Supply Operations
Function: Energy/Marketing
Job Description: Manages the Company's power and gas supply, trading and scheduling operations.
Name(s): David Mills

Title: Director, Structuring and Asset Optimization & Analytics
Function: Energy/Marketing
Job Description: Overall responsibility for evaluating a variety of market and operational risks related to electric and gas supply operations.
Name(s): Salman Aladin

Title: Manager, Portfolio Hedging
Function: Energy/Marketing
Job Description: Responsible for maintaining natural gas needs for both retail service and generation resource needs.
Name(s): Jorg Steyskal

Title: Gas Trader
Function: Energy/Marketing
Job Description: Monitors and maintains a wholesale portfolio of storage capacity, pipeline transportation agreements, long-term gas supply and short-term trading to serve the Company's gas customers and other PSE gas needs.
Name(s): Kevin Foley
Mark Hammer
Colin Crowley

Title: Gas Scheduler
Function: Energy/Marketing
Job Description: Maintain and monitor daily natural gas supply activity.
Name(s): Cindy Donner
Mark Dewar

Title: Transportation Coordinator
Function: Energy/Marketing
Job Description: Maintain and monitor gas pipeline/transmission system capacity and commodity nominations.
Name(s): Rochelle Davidson
Cheri Jo Fredrick

Title: Power Trader
Function: Energy/Marketing
Job Description: Manage long and short-term forward power positions.
Name(s): Josh Jacobs
Tricia Fischer
Anna Mikelsen, Associate

Title: Hydro Analyst
Function: Energy/Marketing
Job Description: Perform analysis of hydrologic conditions to forecast power output from regional hydroelectric facilities.
Name(s): Tom Le

Title: Manager, Power Operations
Function: Energy/Marketing
Job Description: Responsible for procuring adequate power to meet load requirements on a day-to-day basis.
Name(s): Joe Hoerner

Title: Real-Time Lead
Function: Energy/Marketing
Job Description: Supervise real-time traders.
Name(s): Sal Avalos

Title: Real-Time Trader
Function: Energy/Marketing
Job Description: Perform real-time energy transactions and economically optimize the Company's resources to serve system load and meet contractual obligations.
Name(s): Max Staples Dan Williams
Cheri Perez Josh McCall
Lisa Grieger Staci Downing
Cathy Kim

Title: Regulatory Analyst
Function: Energy/Marketing
Job Description: Forecast and model power costs.
Name(s): Susanne McFadden

Title: Scheduling Lead
Function: Energy/Marketing
Job Description: Supervises the energy scheduling group.
Name(s): Kerry Ledgerwood

Title: Energy Scheduler
Function: Energy/Marketing
Job Description: Schedules and documents receipt and delivery of energy with other entities.
Name(s): Tennille Elloy
Alyse Luedke
Molly Cartwright

Title: Gas Scheduler
Function: Energy/Marketing
Job Description: Maintain and monitor daily natural gas supply activity.
Name(s): Cindy Donner
Mark Dewar

Title: Transportation Coordinator
Function: Energy/Marketing
Job Description: Maintain and monitor gas pipeline/transmission system capacity and commodity nominations.
Name(s): Rochelle Davidson
Cheri Jo Fredrick

Title: Manager, Power Analysis
Function: Energy/Marketing
Job Description: Forecast power costs and model variability.
Name(s): Kacee Chandler

Title: Energy Risk Management Analyst
Function: Energy/Marketing
Job Description: Identifies and assesses the financial and physical risks in the Company's power and gas trading operations and develop strategies to mitigate those risks.
Name(s): Jeff Shillcutt
Michelle Zhang

Title: Energy Risk Management Analyst
Function: Energy/Marketing
Job Description: Perform risk analysis for power and gas supply operations.
Name(s): Kirsty Grainger Rich Bethman
Sachi Begur Tricia Fetter
Amar Saati

Department: Operations

Title: Director, Construction Management
Function: Shared
Job Description: Responsible for the procurement of all facilities needed to ensure delivery of power and natural gas to wholesale and retail customers. Manages outside contractor contracts.
Name(s): Jerry Lehenbauer

Title: Director, Purchasing Materials & Fleet
Function: Shared
Job Description: Responsible for Company-wide procurement, fleet services and materials management function.
Name(s): Gordon A. Funai

Title: Director Customer Construction Services
Function: Shared
Job Description: Responsible for all functions necessary to provide customers with new and or modified natural gas and or electric service, including conversions to natural gas.
Name(s): Jan Senk

Title: Director, Project Management
Function: Shared
Job Description: Directs gas and electric transmission and delivery facility project management and construction.
Name(s): Jennifer Tada

Title: Director, Safety and System Performance
Function: Transmission
Job Description: Overall responsibility for electric and gas transmission planning, engineering, safety and regulatory compliance. Supervises transmission contract and OASIS operations.
Name(s): Booga Gilbertson

Title: Director, Engineering and Operations Services
Function: Shared
Job Description: Responsible for electric and gas engineering, safety, standards and regulatory compliance.
Name(s): Duane Henderson

Title: Manager, Engineering
Function: Shared
Job Description: Overall responsibility for gas and electric delivery system engineering.
Name(s): Chuck Cox

Title: Director, Operations
Function: Shared
Job Description: Responsible for the day-to-day operation of the gas and electric systems. Supervises system operations.
Name(s): Michael Hobbs

Title: Director, Electric Operations
Function: Shared
Job Description: Overall responsibility for electric delivery facilities and operations.
Name(s): Greg Zeller

Title: Manager, Substations
Function: Shared
Job Description: Manage the operation and performance of electric substations.
Name(s): Marty O'Connor

Title: Manager, First Response – Electric
Function: Shared
Job Description: Supervise response to unscheduled electric outages.
Name(s): David Brodie

Title: Manager, System Operations
Function: Shared
Job Description: Responsible for the safe and reliable operation of the electric distribution system, including responding to emergency conditions.
Name(s): Mike Herndon

Title: System Operators
Function: Shared
Job Description: Responsible for maintaining real-time operation of the electric distribution system.

Name(s): Bob Holt Ron Holmes
Dan Lofstrom Chuck Hughes
Les DeMello Dick Stern
Doug Montague Ted Kimball
Scott Smith Lynda Leone
Bruce Wicks Marc Lorenzo
Larry Ailment Jason Myers
Roy Baker Joel Nitsche
Rocky Borders Randy Oster
David Brookbank Renee Rader
Gary Brown Suzie Ruppert
Russ Clarke Howard Skurski
Scott Hines

Title: Load Office Operators
Function: Transmission
Job Description: Operate the electric system and generation resource to ensure control area operational controls are met.

Name(s): Dave Magnuson, Manager, Load Office Rick Lindner
Paul Ackerman Al McCulloch
Paul Arnold Gary McGregor
Richard Belt Steve Pope
Ron Burnett Mike Thrasher
Mark Campbell Mike Tongue
Marty Jensen

Title: Director, Gas Operations
Function: Shared
Job Description: Overall responsibility for natural gas delivery facilities and operations.
Name(s): Harry Shapiro

Title: Manager, Transmission Contracts
Function: Transmission
Job Description: Responsible for transmission contracts, transmission system planning, and OASIS operation.
Name(s): George Marshall

Title: Ops Planning
Function: Transmission
Job Description: Responsible for high level technical studies in response to OASIS requests, representing the Company in regional/interconnection-wide committees and forums, and coordinating with other PSE departments in electric system planning and operations.
Name(s): Vacant

Title: OASIS Trading Manager
Function: Transmission
Job Description: Oversee all OASIS processes and continued development. Participate in OASIS related forums. Work closely with compliance, tariff, and operational personnel.
Name(s): Bob Harshbarger

Title: OASIS
Function: Transmission
Job Description: Perform long-term, short-term, preschedule, and after-the-fact OASIS support duties. Maintain TTC values, process Transmission Service Requests, perform posting of required information, process preschedule transaction tags, coordinate preschedule interchange with adjacent Balancing Authorities, provide real-time support, and perform-assist in monthly billing processes.
Name(s): Laura Hatfield
Peter Jones
Debbie Yount

Title: System Planning
Function: Transmission
Job Description: Responsible for contract negotiation, performing planning, operations, interconnection and transmission service studies.
Name(s): Chris Reese
Joe Seabrook
John Phillips
Stephanie Lu

Title: Real-Time Coordinator
Function: Transmission
Job Description: Maintain and operate AREVA Network Applications programs.
Name(s): William Torgerson

Title: Director, Planning & Performance
Function: Transmission
Job Description: Responsible for electric and gas distribution, transmission planning, and performance measurement.
Name(s): Mark Velicer

Title: Manager, Maintenance Planning
Function: Transmission
Job Description: Responsible for planning and supervising electric system maintenance.
Name(s): Carol Wallace

Title: Manager, Total Energy System Planning
Function: Transmission
Job Description: Responsible for ensuring integrated system planning with high voltage transmission and distribution facilities.
Name(s): Shamish Patel

Title: Manager, Budget Planning and Performance Measurement
Function: Shared
Job Description: Responsible for coordination of annual corporate budget process and monthly forecasting analysis and reporting. Responsible for support of Operations management in terms of O&M and Capital budgeting, monthly forecasting, and managerial analysis and reporting, audit of completed service provider job packages, operations data integrity and process improvement.
Name(s): Brenda Bartell

Department: Energy Resources

Title: Director, Natural Gas Resources
Function: Energy/Marketing
Job Description: Responsible for the acquisition, transportation and storage of the Company's natural gas supplies.
Name(s): Vacant

Title: Director, Energy Production
Function: Energy/Marketing
Job Description: Responsible for the permitting, operation and maintenance of hydro and combustion turbine assets.
Name(s): Ed Schild

Title: Manager Hydro Assets
Function: Marketing/Energy
Job Description: Responsible for managing PSE's interests for Company-owned hydroelectric projects, including plant operations, and Mid-Columbia and other long-term hydroelectric power purchase agreements.
Name(s): Joel Molander

Title: Manager Hydro Services South
Function: Energy/Marketing
Job Description: Responsible for O&M for the Electron and Snoqualmie Falls Projects. Also responsible for Energy Production Training and Standard Operating Procedures.
Name(s): M.E. (Gene) Galloway, Jr.

Title: Manager Hydro Services North
Function: Marketing/Energy
Job Description: Responsible for plant maintenance, fisheries staff, and recreation sites. Responsible for O&M, capital and project activities related to relicense for the Baker River Project.
Name(s): Ron Twiner

Title: Manager – Plant Technical Services/Energy Resources Group
Function: Marketing/Energy
Job Description: Responsible for engineering support of Company owned and operated power plants; planning and tracking of department projects budget and schedules; and provide the interface with corporate project management services for the department.
Name(s): Kris Olin

Title: Manager, Hydro Contracts
Function: Marketing/Energy
Job Description: Responsible for management and implementation of hydro contracts
Name(s): Paul Wetherbee

Title: Manager Planning and Productivity
Function: Energy/Marketing
Job Description: Responsible for plant capital planning and plant economics/productivity analysis
Name(s): Lloyd Pernela

Title: Manager, Thermal Assets
Function: Marketing/Energy
Job Description: Responsible for managing all aspects of thermal plants and thermal plant PPA contracts
Name(s): Charles L. Morton

Title: Manager Compliance and Resource Sciences
Function: Marketing/Energy
Job Description: Responsible for license and compliance implementation for energy resource group functions.
Name(s): Cary Feldmann

Title: Director, Resource Planning
Function: Energy/Marketing
Job Description: Responsible for forecasting and planning long-term power supply resources to meet forecasted load.
Name(s): Vacant

Title: Manager, Integrated Resource Planning
Function: Marketing/Energy
Job Description: Responsible for managing the development of the Company's combined electric/natural gas Integrated Resource Plan
Name(s): Phillip Popoff

Title: Manager, Resource Integration
Function: Energy/Marketing
Job Description: Responsible for obtaining transmission to ensure new generation resources can be delivered to load.
Name(s): Doug Faulkner

Title: Consulting Transmission Engineer
Function: Marketing/Energy
Job Description: Perform transmission analyses, participate in regional transmission forums, and work directly with Energy Supply Management to provide solutions for acquisition and long term planning needs.
Name(s): Hugh Nguyen

Title: Sr. Resource Planning Analyst
Function: Marketing/Energy
Job Description: Develop integrated resource plan, utilizing economic, technical and policy analyses, to identify, evaluate and recommend power supply strategies.
Name(s): Vacant

Title: Load Resource Modeling Analyst
Function: Marketing/Energy
Job Description: Performs long-term modeling and analysis of the forecasted load resource balance and electric supply alternatives for integrated resource planning and the acquisition of electric generation resources
Name(s): Aliza Seelig

Title: Senior Energy Resource Planning Analyst
Function: Marketing/Energy
Job Description: Perform quantitative and qualitative analysis related to long-term energy resource planning for the Company's Integrated Resource Plan and in support of resource acquisitions.
Name(s): Jay Jacobsen

Title: Director, Resource Acquisition
Function: Energy/Marketing
Job Description: Responsible for procuring new resources.
Name(s): Roger Garratt

Title: Manager Resource Acquisition
Function: Marketing/Energy
Job Description: Responsible for acquiring long-term electric resources.
Name(s): Christine Philipps

Title: Manager – Wind Assets
Function: Marketing/Energy
Job Description: Responsible for operations & maintenance, environmental management, financial performance, and strategic direction of the wind generation group.
Name(s): Steven J. St.Clair

Title: Manager, Natural Gas Resources
Function: Energy/Marketing
Job Description: Negotiate and implement the contracts for the acquisition, transportation and storage of the Company's natural gas supplies (long-term). Monitor and manage the tariff, rates and regulatory relationship with U.S. and Canadian pipeline service providers.
Name(s): Bill Donahue

Title: Sr. Contract Administrator, Natural Gas Resources
Function: Marketing/Energy
Job Description: Responsible for the development, management and administration of long-term natural gas and enabling contracts including acquisitions, transportation, storage and other projects.
Name(s): Michele Kvam

Title: Manager Jackson Prairie
Function: Marketing/Energy
Job Description: Responsible for the continuing operations and expansion of the Jackson Prairie Gas Storage Facility
Name(s): Jim Janson

Title: Manager Technical Services
Function: Marketing/Energy
Job Description: Responsible for the planning and coordination of the daily operations and reservoir engineering of the Storage Project.
Name(s): Mark Anders

Title: Supervisor
Function: Marketing/Energy
Job Description: Responsible for directing the execution of the daily operations and overall state of readiness of the Storage Project.
Name(s): Rick Braaten

Title: Operator Gas Storage
Function: Marketing/Energy
Job Description: Responsible for executing the daily operations and maintenance of the Storage Project.
Name(s): William Baker Chuck Lantau
 Robert Pedersen Shawn Richardson
 Gene Richardson John Santee
 Dennis Barr Ray Watson
 Robert Taylor

Title: Sr. Geologist
Function: Marketing/Energy
Job Description: Responsible for the Geological and Geophysical interpretation and overall mapping requirements for the Storage Project.
Name(s): Vacant

Title: Manager Budget & Administration
Function: Marketing/Energy
Job Description: Responsible for the annual budgeting process for Energy Resources Group and the timely forecasting of current O&M and Capital budgets. Oversee the administrative group to ensure adequate support for the ERG.
Name(s): Dennis Gau

Title: Manager, Colstrip Operations and Fuels
Function: Marketing/Energy
Job Description: Manage the Company's interests in Colstrip Steam Electric Station and related coal contracts
Name(s): Michael L. Jones

Title: Manager, Financial Analysis of Energy Resources
Function: Marketing/Energy
Job Description: Responsible for financial analysis supporting Integrated Resource Planning as well as resource acquisition and contracting
Name(s): W. James Elsea

Title: Energy Resources Project Manager
Function: Marketing/Energy
Job Description: Assist with acquiring electric resources sufficient to meet current and forecasted loads
Name(s): Chris Bevil

Title: Project Manager Resource Acquisition
Function: Marketing/Energy
Job Description: Assist in the acquisition of electric resources sufficient to meet current and forecasted load.
Name(s): Scott Williams

Title: Energy Resources Financial Analyst
Function: Marketing/Energy
Job Description: Assist in the acquisition of electric resources sufficient to meet current and forecasted loads
Name(s): Steve Emmert

Department: Corporate Secretary & Controller

Title: Manager, Energy Risk Control & Derivatives Accounting
Function: Energy/Marketing
Job Description: Overall responsibility for gas and power risk management systems and accounting for gas and electric transactions.
Name(s): Connie Mander

Title: Risk Analyst
Function: Energy/Marketing
Job Description: Analyze and evaluate risk management for gas and electric operations.
Name(s): Phillip Kent Jackie Kure
Susanto Agus Mary Schaeffer
Lindsay Rosbach Gene Barrett
Steve Johnson Lillian Eaton

Title: Manager, Property Accounting
Function: Shared
Job Description: Responsible for the proper accounting of the Company's Utility Plant and associated fixed asset sub-ledger.
Name(s): Bruce Bollert

Title: Property Accountants
Function: Shared
Job Description: Responsible for the proper accounting of the Company's Utility Plant and associated fixed asset sub-ledger. Prepare depreciation/amortization entries. Monitor construction work orders through to being placed into service and creating fixed asset.
Name(s): Larisa Ljubarskaya Will Wilson
 Kathy Chinn Michael Ross
 Sheila Margetson Amanda Fong
 Kimberlee Bergsma Marcie Jones
 Lucyna Tatko

Title: Assistant Controller
Function: Shared
Job Description: Overall responsibility for accounting for gas and electric transactions
Name(s): Mike Stranik

Title: Energy Accountant
Function: Shared
Job Description: Verify and analyze accuracy of energy transactions.
Name(s): Vincent Fong, Supervisor
 Annette Moore
 Suzen Shan
 Wayne Van Someren

Title: Manager, Financial Reporting
Function: Shared
Job Description: Responsible for managing the preparation and distribution of financial statements.
Name(s): Natalie Hayashi

Title: Financial Reporting Analyst
Function: Shared
Job Description: Assist with the preparation and distribution of financial statements.
Name(s): Vacant, Senior Financial Reporting Analyst
 Lynn Dillender
 Julia Boneva

Title: Manager, General Accounting
Function: Shared
Job Description: Provide general direction, planning and resources to accounting department. Oversee daily and monthly accounting processes to ensure accuracy and completeness of financial records. Ensure Sarbanes-Oxley procedures and controls are being complied with and working according to documentation. Provide guidance, leadership and performance appraisals to staff. Ensure customer satisfaction and continual improvement of processes.
Name(s): Jan Ripplinger

Title: Accountants

Function: Shared

Job Description: Under general supervision, perform moderately complex accounting and analysis functions. Participate in daily and monthly accounting processes to ensure accuracy and completeness of financial records. Ensure Sarbanes-Oxley procedures and controls are being complied with and working according to documentation. Ensure customer satisfaction and continual improvement of processes.

Name(s): Pat Farrell Jeff Rombauer
Mark Grieser Lan Tran
Rita Lin Suzen Shan
Kari Walter Tanya Uskers

Title: Senior Accountants

Function: Shared

Job Description: Perform complex accounting and analysis functions, under general direction. Participate in daily and monthly accounting processes to ensure accuracy and completeness of financial records. Ensure Sarbanes-Oxley procedures and controls are being complied with and working according to documentation. Ensure customer satisfaction and continual improvement of processes. Provide guidance and training to lower level staff.

Name(s): Neal Pedersen
Ruchi Shastri
Dave Wallace

Title: Accounting Supervisor

Function: Shared

Job Description: Direct and oversee day to day operations of accounting unit. Oversee daily and monthly accounting processes to ensure accuracy and completeness of financial records. Ensure Sarbanes-Oxley procedures and controls are being complied with and working according to documentation.

Name(s): Michael Barnes
Jo Scheller

Title: Manager Sarbanes-Oxley 404 Program

Function: Shared

Job Description: Manage Sarbanes-Oxley 404 compliance efforts, monitor the annual Sarbanes-Oxley 404 process, assess quality of process documentation and controls testing to ensure compliance with program guidelines.

Name(s): Barbara Luscier

Title: Manager, Risk Management

Function: Shared

Job Description: Responsible for protecting the assets of the Company and its subsidiaries through a comprehensive program of risk management.

Name(s): Nelson H. Main

Title: Insurance Administrator
Function: Shared
Job Description: Assist Manager, Risk Management with insurance application and renewal process, budgeting, contractual insurance/indemnification review/recommendations and oversight of property insurance inspections and implementation of recommendations resulting there from.
Name(s): Thomas R. Barnhart

Title: Claims Agents
Function: Shared
Job Description: Responsible for prompt and equitable resolution, within settlement authority, of claims against Company by general public.
Name(s): Jeff Bailey Michael Radcliff
Tom Ewing Janice Thornton
Jay Jared Roberta White
Rodel Pagulayan

Title: Litigation Administrator
Function: Shared
Job Description: Responsible for overseeing legal defense and cost-recovery efforts on matters assigned to outside counsel.
Name(s): Kenneth G. Atkinson

Title: Claims Manager
Function: Shared
Job Description: Responsible for oversight and management of the Company's damage claim billing and collection, investigation and resolution of liability claims.
Name(s): Vacant

Title: Claims Representatives
Function: Shared
Job Description: Responsible for telephone interface with customers and claimants, setting up liability claims and billing damage claims.
Name(s): Eli DeBerry
Janet Erwin
Jeff Hamilton
Teresa Montoya
Annette Wilson