

**Business Practice: Business Practice Guidelines****Posted:** December 31, 2008**Effective:** December 31, 2008**Revision No.:** 1

Policy Reference

Federal Energy Regulatory Commission (FERC) Order 890 requires that “if the transmission provider uses standards, rules or business practices to administer its OATT, such standards, rules or business practices must be available for public inspection.”¹ Further the order requires that the transmission provider establish a “transparent process for amending rules, standards, and practices previously posted by the transmission provider.”²

Definitions

No definitions other than those currently contained in the OATT are required for this Business practice.

Practice**Initial Issue of Business Practice**

Business Practices will initially be issued as DRAFT. PGE will use its best efforts to post them on OASIS for a 30 calendar day comment period. However, shorter comment periods may sometimes be necessary. PGE’s transmission customers may comment in writing to PGE’s Director of Transmission & Reliability Services at frank.afranji@pge.com. Comments will be reviewed and responded to in one written document. This document will be posted on OASIS as “PGE Response to Comments to Draft Business Practice <Title>”. Once the comments have been incorporated, as deemed appropriate by PGE, the practice will be issued as Revision 0. Draft Business Practices will be clearly labeled as draft.

All Business Practices will be clearly marked with the posting date, effective date, and revision number. They also will contain revision blocks. The effective date for an initial issue of a practice will be 45 calendar days after initial posting.

Revision to Existing Practices

When it becomes necessary to revise an existing Business Practice, the business practice will be revised, the reason and scope of the revision will be described in the revision history table. Revisions to the current version will be clearly marked with red sidebars in the left margin.

1 Order 890, ¶ 1653, page 971

2 Order 890, ¶ 1655, page 972

Customers may comment in writing to revised Business Practices in the same manner as draft practices; i.e., in writing to PGE’s Director of Transmission Services.

PGE reserves the right to revoke, replace, amend and reissue a previously posted Business Practice for any reason without notice.

Revision History

Revision	Date	Change Summary
0	July 13, 2007	<ul style="list-style-type: none">• Initial Posting
1	December 30, 2008	<ul style="list-style-type: none">• Format Cleanup• Added Revision History