

**Procedure to Execute a Short-Term Firm and a short-Term non-Firm
Transmission Service Agreements with LADWP**

Please print and execute two copies of Attachment A for short-term firm, and two copies of Attachment B for short-term non-firm, from the links below.

http://www.oatioasis.com/LDWP/LDWPdocs/Service_Agreement_For_Short-term_Firm_Point-To-Point_Transmission_Service.pdf

http://www.oatioasis.com/LDWP/LDWPdocs/Service_Agreement_For_Short-term_Non-Firm_Point-To-Point_Transmission_Service.pdf

Please date below the signature but leave the execution date blank in paragraph 18. Upon execution of these documents, we will fill in the date and return one set of the originals to you. The service agreements are valid for one year, from the date of execution. To renew, please contact DWP three weeks prior to the expiration date.

Please call or email Sueyen McMahon (818-771-6778, Sueyen.McMahon@ladwp.com) for the contract numbers of the service agreements. The contract numbers shall be used in paragraph 1.0 and 18.0. Please email or send us your Contract Administration contact, Credit and Billing contact, and your TSIN registered company acronym and DUNS number.

If sent via regular mail,
Los Angeles Department of Water and Power
Contract Administration JFB, Room 1246
PO Box 51111 Los Angeles, CA 90051-0100
Attn: Mr. Mohammed Beshir

If sent via Fedex or UPS,
Los Angeles Department of Water and Power
Contract Administration JFB, Room 1246
111 N. Hope St.
Los Angeles, CA 90012
Attn: Mr. Mohammed Beshir

Prior to the execution of the service agreements, customer is required to establish a transmission credit limit with DWP. Please contact Ms. Zita Gotauco (213-367-4339, Zita.Gotauco@ladwp.com) to set it up prior to purchasing transmission. The DWP credit policy is posted on line at:

https://www.westtrans.net/LDWP/LDWPdocs/Transmission_Credit_Policy.pdf

If you have other questions, please call Sueyen McMahon (818) 771-6778.