

# Idaho Power Transmission Business Practices

## *Section 9 – OASIS TSR Processing Procedures*

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### **9.1 OASIS Status Definitions**

The following are possible OASIS status values and will be used throughout this section:

**ACCEPTED** = assigned by Idaho Power Company to indicate the service request at the designated OFFER\_PRICE has been approved/accepted. If the reservation request was submitted PRECONFIRMED, OASIS will immediately set the reservation status to CONFIRMED.

**ANNULLED** = assigned by Idaho Power Company when, in special circumstances, by mutual agreement with the Customer, a confirmed reservation is to be voided (final state).

**CONFIRMED** = assigned by Customer, in response to Idaho Power Company posting "ACCEPTED" status, to confirm service. Once a request has been "CONFIRMED", a transmission service reservation exists (final state, unless overridden by DISPLACED or ANNULLED).

**COUNTEROFFER** = assigned by Idaho Power Company to indicate that CAPACITY\_GRANTED is less than CAPACITY\_REQUESTED.

**DISPLACED** = assigned by Idaho Power Company when a "CONFIRMED" reservation from a Customer is displaced by a higher priority reservation and the

Customer is not offered or has not exercised right of first refusal (i.e., refused to match terms of new request) (final state).

**INVALID** = assigned by Idaho Power Company indicating an invalid field in the request such as improper POR, POD, source, sink, etc. (final state).

**QUEUED** = initial status assigned by OASIS on receipt of “customer transmission service request.”

**RECEIVED** = assigned by Idaho Power Company to acknowledge QUEUED requests and indicate the service request is being evaluated, including for completing the required ancillary services.

**REFUSED** = assigned by Idaho Power Company to indicate service request has been denied due to lack of availability of transmission capacity.  
PROVIDER\_COMMENTS should be used to communicate details for denial of service (final state).

**RETRACTED** = assigned by Idaho Power Company when the Customer fails to confirm or withdraw the request within the required time period (final state).

**STUDY** = assigned by Idaho Power Company to indicate some level of study is required or being performed to evaluate the request.

**SUPERSEDED** = assigned by Idaho Power Company when a request which has not yet been confirmed is displaced by a higher priority reservation (final state).

**WITHDRAWN** = assigned by Customer at any point in request evaluation to withdraw the request from any further action (final state).

## 9.2 **Simultaneous TSR Submittal**

Idaho Power will use a simultaneous submission window for those transmission services it has set a “no earlier than” time for. These timeframes are referenced in section 8.4 and OATT Sections 13.2 and 14.2.

Monthly and weekly products will have a duration window of 15 minutes. Daily and hourly products will have a duration window of 5 minutes. All requests submitted within these identified window times will be hidden until the window closes.

If a customer submits more than one request in the window for service between the same POR/POD, Idaho Power will only consider the highest MW value request. All other requests will be “REFUSED”.

If there is insufficient ATC to grant all requests with the submission window, capacity will be allocated based on the methods outlined in the OATT Sections 13.2 and 14.2.

### **9.3 General Policies**

- a) Transmission requests for service are received and processed according to the paths and the chronological order that they are queued on OASIS. A pre-confirmed reservation will be accepted before a non pre-confirmed request for short-term firm and non-firm capacity according to OATT Section 13.2 and 14.2. Note that during the displacement process Idaho Power Company's Scheduling Application will not process further queued OASIS transmission requests for a particular path and service where a displacement is in process until the displacement is complete.
- b) In the event of competing Long-Term and Short-Term Firm transmission requests, processing of the Long-Term Firm transmission request must be completed before the Short-Term Firm transmission request becomes unconditional in order for the Long-Term request to displace the Short Term Firm request. Pursuant to FERC Order No. 638, Short-Term Firm transmission requests cannot be displaced once the request becomes unconditional. Refer to Idaho Power's OATT Section 13 for timing of when firm requests become unconditional.
- c) Transmission requests are evaluated in accordance with the ATC at the time of submission and normal queue processing. ATC in Idaho Power Company's Scheduling Application and OASIS may not match exactly due to transmission sales and energy that has been scheduled since the last posting to OASIS.
- d) Transmission service requests received after 1500 PPT will not be included in Pre-schedule checkout.
- e) The Idaho Power Company Scheduling System time will be used over the OASIS time for customer confirmation time limits. When reserving transmission in Real-time on OASIS that is not Pre-confirmed, should the reservation confirmation time lapse calculated by the Idaho Power Company Scheduling System prior to the customer confirming the reservation on OASIS, the OASIS request will be invalid. Real-time schedulers will not reserve the transmission manually.
- f) Customer's must contact Idaho Power Transmission to request an annulment. The request for an annulment can be made either via telephone (pre-schedule 208-388-5146, real time 208-388-2827), fax (pre-schedule 208-388-5504, real time 208-388-6157), email ([commercialoperations@idahopower.com](mailto:commercialoperations@idahopower.com)), or Idaho Power's Instant Messaging tool. As a general practice, Idaho Power will require a replacement TSR to be submitted as pre-confirmed prior to the annulment of the confirmed TSR.

- g) A Preconfirmed TSR can not be WITHDRAWN by the customer with the exception of an hourly non-firm request. An hourly non-firm TSR may be WITHDRAWN prior to Idaho Power acting on the request.

#### **9.4 Request Confirmation: Rules & Timelines**

When a Customer submits a transmission request on OASIS, it can choose to "Pre-confirm" or not. If a transmission request is Pre-confirmed, then Idaho Power Company's acceptance of it completes the reservation contract and the OASIS status will change directly to "CONFIRMED."

Idaho Power Company will only permit original transmission requests (i.e. not matching, rebid, etc.) to be submitted unconfirmed. Any transmission request not PRECONFIRMED other than original requests will be deemed INVALID and REFUSED.

Idaho Power Company's acceptance of an original transmission request not PRECONFIRMED changes its status to "ACCEPTED". Note that an ACCEPTED transmission request is not a contract unless the Customer CONFIRMS it on OASIS within the confirmation timelines described below regardless of class, service increment, and queue time.

**Confirmation Timeline Table**

<b>Class</b>	<b>Service Increment</b>	<b>Time QUEUED Prior to Start</b>	<b>Time Idaho Power will Respond to Request</b>	<b>Customer Confirmation Limit after ACCEPTED or COUNTEROFFER</b>
Non-Firm	Hourly	< 1 Hour	Best effort	N/A for ACCEPTED 5 minutes for COUNTEROFFER
Non-Firm	Hourly	> 1 Hour	30 minutes	N/A for ACCEPTED 5 minutes for COUNTEROFFER
Non-Firm	Hourly	Day Ahead	30 minutes*	N/A for ACCEPTED 30 minutes for COUNTEROFFER
Non-Firm	Daily	N/A	30 minutes*	2 hours
Non-Firm	Weekly	N/A	4 hours	24 hours
Non-Firm	Monthly	N/A	2 days	24 hours
Firm	Daily	N/A	30 days	24 hours
Firm	Weekly	N/A	30 days	48 hours
Firm	Monthly	N/A	30 days	4 days

**Note:** \* If submitted within normal pre-scheduling hours of operation

Idaho Power Company will not contact Customers to notify them confirmation is required. It is the responsibility of the Customer to monitor the status of its transmission requests on OASIS and to act accordingly within the time limits specified.

In order to remain within the timelines reflected above for Idaho Power's response times on non-firm products, Idaho Power will process the TSR's as follows (this process is for non-firm requests received outside the simultaneous window reflected in section 9.2 above):

1. Capacity will be granted based on priority and queue position. Idaho Power will offer capacity to customers up to the available ATC. Once all the ATC has been offered, any remaining requests in the queue will be REFUSED. If a customer does not CONFIRM the TSR where capacity has been granted, customers may re-submit a request for the unsold capacity again. These requests are considered NEW requests and do not retain a prior queue position.

2. During this process, Idaho Power will continue to practice the interruption (Section 14.2) and displacement (Section 9.6) processes.

## **9.5 Grant Remaining ATC**

If there is insufficient ATC available to grant the entire MW request, a COUNTEROFFER for remaining capacity will be offered wherein the customer must respond within the timelines reflected in the Confirmation Timeline table above.

If the customer does not CONFIRM the counteroffer within the allotted timeframe, the opportunity is lost and the transmission request will be RETRACTED. If there is no ATC available for the requested period, the transmission request will be REFUSED due to insufficient ATC.

## **9.6 Reservation Priorities**

TSR priorities are established for firm point-to-point transmission service according to OATT Section 13.2, and are established for non-firm point-to-point transmission service according to OATT sections 14.2 and 14.7.

### **9.6.1 Displacement**

- a) These business practices use the term "displacement" and the OASIS uses the term "DISPLACED" to refer to a situation where Idaho Power must evaluate when a later submitted TSR takes priority over a prior submitted TSR. Displacement does not refer to the situation where a TSR is Curtailed or Interrupted as these terms are defined in the OATT and used in OATT Section 14.7. The priority of firm point-to-

point TSRs is set forth in OATT Section 13.2, and the priority of non-firm point-to-point TSRs is set forth in OATT Sections 14.2 and 14.7.

b) If the original TSR is in the CONFIRMED status it can be displaced during the original TSR's conditional periods by a TSR of longer duration. "Conditional periods" is defined in OATT Section 13.2. If the original TSR is in the ACCEPTED status, higher priority will be assigned first to TSRs with a longer duration, and then to Pre-Confirmed TSRs.

c) When a longer duration firm TSR preempts multiple shorter duration firm TSRs, the shorter duration firm TSRs will all be notified simultaneously through a posting in the messages section of the production side of OASIS under the "other" classification. Please note, an OATI digital certification is required to view these notices. The notice will reference all impacted TSRs that have the option to submit a matching request. The order by which multiple shorter firm TSRs are able to exercise the right of first refusal is based on OATT Section 13.2. If no requests to match are received within the timelines outlined in Section 9.6.4 of these Business Practices from the OASIS posting, the longer-term competing firm TSR will be "ACCEPTED" and all shorter-term firm TSRs will be "DISPLACED".

d) No displacement of non-firm TSRs by other longer duration non-firm TSRs will occur after 1300 PPT of the pre-schedule day. A longer duration non-firm TSRs cannot preempt multiple shorter duration non-firm TSRs. A non-firm TSR can be displaced by only one non-firm TSR of longer duration.

## **9.6.2 Duration**

A transmission request's duration plays an integral role in the displacement process. The following section defines how duration is measured.

Duration is the number of consecutive, same MW service increments within the Start and Stop Time. Service increment is defined as Hourly, Daily, Weekly, Monthly and Yearly (long-term). Only consecutive service increments with constant MW amounts between the Start and Stop Time are counted to measure the duration of the transmission request.

### **9.6.2.1 Hourly Service**

An hourly transmission request can vary the MW amount from hour to hour. However, it is important to remember that the duration of an hourly transmission request with any variation in MWs between Start and Stop Time will be 1 hour for purposes of displacement analysis.

## **9.6.3 Right of First Refusal (ROFR)**

In order to displace another transmission request, the OASIS request must be Pre-confirmed. Transmission requests that are not pre-confirmed cannot displace any other requests.

Under certain competing circumstances in the displacement process transmission requests receive ROFR in accordance with NAESB WEQ 001-4.16 Table 4.3 as may be amended from time to time by NAESB. In the event that a conflict occurs between NAESB and the Tariff, the Tariff prevails.

#### 9.6.3.1 Duration ROFR

When a shorter duration request that has been CONFIRMED is followed by a valid Pre-confirmed competing request it will receive ROFR to match the duration of the subsequent competing request. Refer to Section 9.6 for simultaneous opportunities for multiple firm CONFIRMED requests.

Transmission requests that are not CONFIRMED do not have Duration ROFR (Match). These requests will be SUPERSEDED. Idaho Power Company will not contact Customers to inform them under these circumstances. It is the Customers' responsibility to monitor the status of their transmission requests on OASIS.

#### 9.6.4 Matching Requests

During the displacement process, Customers match duration in an effort to secure/maintain transmission on a constrained path. Idaho Power Company will notify customers of the ROFR opportunity by posting a notice on the message section of OASIS under the "other category". The notice is subject to the following rules:

1. The timer to match the request will start once Idaho Power Company posts the notice on OASIS. If the Customer does not respond to Idaho Power Company within the time limit, then Idaho Power Company will deem the Customer to have declined and its transmission request will be DISPLACED or SUPERSEDED.
3. If the Customer chooses to exercise Duration ROFR it has one opportunity to submit a valid (Pre-confirmed) MATCHING request within the Matching Timelines described in the table below.
4. Idaho Power Company will set the "competing request" flag on all impacted TSRs, which tells OASIS to permit a matching request. The Customer should retrieve the original request, click the "Create new TSR" button, choose Request Type to "MATCHING", enter the Related Ref number of the original request, change the duration to at least match the

competing request, and click on the Submit button to complete the matching request.

**Matching Timeline Table**

Class	Service Increment	Time QUEUED Prior to Start	Customer Confirmation Limit for Matching
Non-Firm	Hourly	<> 1 Hour	N/A
Non-Firm	Hourly	Day ahead	10 minutes
Non-Firm	Daily	N/A	10 minutes
Non-Firm	Weekly	N/A	24 Hours
Non-Firm	Monthly	N/A	24 hours
Firm	Hourly	<> 1 Hour	N/A
Firm	Hourly	Day ahead	10 minutes
Firm	Daily	N/A	10 minutes
Firm	Weekly	N/A	24 Hours
Firm	Monthly	N/A	24 hours

**IMPORTANT NOTE:**

Matching for Day Plus 1 (Pre-schedule) must be completed within the Customer Confirmation Limit for Matching as identified in the Matching Timeline Table or processed by 13:00 PPT of the Normal Pre-Schedule Day (NPD), whichever is less, for service commencing on Day Plus 1.

4. If the Customer submits a matching request that is invalid, or NOT within the Matching Timelines, the original request will be **DISPLACED** and the matching request will be **INVALID**.
5. If the Customer submits a matching request that does not reference the Assignment number of the original request then the matching request will be **INVALID**.
6. A matching request must have the same Path and POR/POD information as the original request. In the event source/sink information was included in the original request, the matching request must also contain the identical source/sink information, otherwise the matching request will be **INVALID**.
7. In order to be a valid matching request, the Customer can reduce or match but NOT exceed its original MW value provided that ATC is available at the time of the MATCH; must match or exceed duration of the competing request; and must be the same path;
8. Matching requests must have the Start Time equal to or earlier than their original request and Stop Time equal to or later than their original request.
9. Until completion of the displacement process, customers should not schedule energy on a transmission reservation.

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**Version Control Information**

Version Number: 5

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**Version History**

Version	Date	Description
6	TBD	Section 9.3 (a) additional language added referencing the OATT – Sections 13.2 & 14.2.
5	1-30-2009	Section 9.3 (f) revised to eliminate the posting requirement for an annulment and further clarify methods in which a customer must request the annulment.
4	8-29-2008	Section 9.3 clarifying the language in (c) referencing the way TSRs will be processed with regard to ATC. Section 9.6 clarifying displacements. Section 9.6.2 adding reference to NAESB.
3	10-19-2007	Section 9.4 changed confirmation timeline table under customer confirmation limit to counteroffer for non-firm hourly in the day ahead from 10 minutes to 30 minutes to match actual timelines.
2	9-7-2007	Section 9.2 removed the language referring to the specific simultaneous window submission and referenced the OATT section instead. Section 9.4 added non-firm TSR processing information. This clarified how TSRs in the queue for non-firm capacity will be handled if all ATC is offered to a previous (yet not confirmed) request in the queue.
1	8-1-2007	Section 9.3 added (g) stating a pre-confirmed request cannot be withdrawn except an hourly request.
0	7-13-2007	Initial Version Release