

## General Business Practices

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The following document is a supplement to the Georgia Transmission Corporation (“GTC”) Transmission Service Tariff (“Tariff”). These Business Practices summarize certain sections of the Tariff and contains the current administrative practices used in coordinating the sale of Transmission Service.

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**Transmission Service**  
**Point-To-Point Transmission Service**

Georgia Transmission Corporation (“GTC”) provides Point-To-Point Transmission Service under Part II of its Transmission Service Tariff (“Tariff”) on a Firm and Non-Firm basis. GTC will provide Firm and Non-Firm Point-To-Point Transmission Service pursuant to the applicable terms and conditions of the Tariff. Point-To-Point Transmission Service is for the receipt of capacity and energy at designated Point(s) of Receipt and the transfer of such capacity and energy to designated Point(s) of Delivery.

**Firm Service**

*Term and Priority*

The minimum term of Firm Point-To-Point Transmission Service shall be one day and the maximum term shall be specified in the Transmission Service Agreement.

Long-Term Firm Point-To-Point Transmission Service shall be available on a first-come, first-served basis. Reservations for Short-Term Firm Point-To-Point Transmission Service will be conditional based upon the length of the requested transaction. However, Pre-Confirmed Applications for Short-Term Point-to-Point Transmission Service will receive priority over earlier-submitted requests that are not pre-confirmed and that have equal or shorter duration. Among requests with the same duration and pre-confirmation status (pre-confirmed, confirmed, or not confirmed), priority will be given to an Eligible Customer’s request that offers the highest price, followed by the date and time of the request. Firm Point-To-Point Transmission Service will always have a reservation priority over Non-Firm Point-To-Point Transmission Service under the Tariff.

*Service Agreements*

GTC shall offer a standard form Non-Member Transmission Service Agreement, as applicable, to an Eligible Customer when it submits a Completed Application for Firm Point-To-Point Transmission Service. An Eligible Customer that uses Transmission Service at a Point of Receipt or Point of Delivery that it has not reserved and that has not executed a Service Agreement will be deemed, for purposes of assessing any appropriate charges and penalties, to have executed the appropriate Service Agreement.

**Non-Firm Service**

*Term and Priority*

Non-Firm Point-To-Point Transmission Service will be available for periods ranging from one (1) hour to one (1) month. However, a purchaser of Non-Firm Point-To-Point Transmission Service will be entitled to reserve a sequential term of service (such as a sequential monthly term without having to wait for the initial term to expire before requesting another monthly term) so that the total time period for which the reservation applies is greater than one month.

A higher priority will be assigned first to reservations with a longer duration of service and second to Pre-Confirmed Applications. In the event the Transmission System is constrained,

competing requests of the same pre-confirmation status and equal duration will be prioritized based on the highest price offered by the Eligible Customer for the Point-To-Point Transmission Service.

#### *Right of First Refusal*

Eligible Customers that have already reserved shorter term service have the right of first refusal to match any longer term reservation before being preempted. A longer term competing request for Non-Firm Point-To-Point Transmission Service will be granted if the Eligible Customer with the right of first refusal does not agree to match the competing request: (a) immediately for hourly Non-Firm Point-To-Point Transmission Service after notification by GTC; and, (b) within 24 hours (or earlier if necessary to comply with the scheduling deadlines provided in Section 14.6) for Non-Firm Point-To-Point Transmission Service other than hourly transactions after notification by GTC.

#### *Service Agreements*

GTC shall offer a standard form Non-Member Transmission Service Agreement, as applicable, to an Eligible Customer when it first submits a Completed Application for Non-Firm Point-To-Point Transmission Service pursuant to the Tariff.

#### **Real Power Losses**

Real Power Losses are associated with all transmission service. GTC is not obligated to provide Real Power Losses. The Transmission Customer is responsible for replacing losses associated with all transmission service as calculated by GTC. The applicable Real Power Loss factors shall be calculated in accordance with the methodology for determining loss compensation under the Integrated Transmission Service Agreement (“ITSA”) and are set forth in Attachment G of the Tariff.

### **Application Procedures**

Procedures for arranging Firm and Non-Firm Point-To-Point Transmission Service are specified under Section 17 and Section 18 of the Tariff.

A request for Firm Point-To-Point Transmission Service for periods of one year or longer must contain a written Application, and shall be submitted at least sixty (60) days in advance of the calendar month in which service is to commence, to:

Georgia Transmission Corporation  
2100 East Exchange Place  
Tucker, GA 30084-5336  
Attention: Manager, System Services  
Fax: (770) 270-7450

GTC will consider requests for such firm service on shorter notice when feasible. Requests for firm service for periods of less than one year shall be subject to expedited procedures that shall be negotiated between the Parties within the time constraints provided in Section 17.5 of the Tariff. All Firm Point-To-Point Transmission Service requests should be submitted by entering the information required under

Section 17.2 of the Tariff onto GTC's OASIS.

### **Standard Service Period for Long Term Requests**

Consistent with the NAESB Business Practices, EXTENDED YEARLY, the service starts at 00:00 of any date and stops at 00:00 more than one year later. GTC prefers, but does not limit, that the service to be in increments of full years and the start of service to the beginning of a calendar month.

For a request for Non-Firm Point-To-Point Transmission Service, Eligible Customers must submit a Completed Application to GTC. Applications should be submitted by entering the information required under Section 18.2 of the Tariff onto GTC's OASIS.

### **Deposit Requirements**

Deposit requirements are detailed under Section 17.3 of the Tariff. A Completed Application for Firm Point-To-Point Transmission Service shall include a deposit of either one month's charge for Reserved Capacity or the full charge for Reserved Capacity for service requests of less than one month. If the Application is rejected by GTC because it does not meet the conditions for service as set forth herein, or in the case of requests for service arising in connection with losing bidders in a Request For Proposals, said deposit shall be returned with less any reasonable costs incurred by GTC in connection with the review of the losing bidder's Application. If an Application is withdrawn or the Eligible Customer decides not to enter into a Service Agreement for Firm Point-To-Point Transmission Service, the deposit shall be refunded in full less reasonable costs incurred by GTC to the extent such costs have not already been recovered by GTC from the Eligible Customer. If a Service Agreement for Firm Point-To-Point Transmission Service is executed, the deposit will be returned to the Transmission Customer upon GTC's acceptance that the Customer meets the Creditworthiness provisions of Attachment L.

GTC shall pay whatever interest it earns; to the extent it earns any such interest, on the deposit amount.

### **System Impact Study**

After receiving a request for service, GTC shall determine on a nondiscriminatory basis whether a System Impact Study ("SIS") is needed. A description of GTC's methodology for completing a SIS is provided in Attachment D of the Tariff. If GTC determines that a SIS is necessary to accommodate a service request, it shall so inform the Eligible Customer as soon as practicable. GTC shall within thirty (30) days of receipt of a Completed Application, tender a SIS Agreement pursuant to which the Eligible Customer shall agree to reimburse GTC the actual costs, including all related overheads, for performing the SIS. For a service request to remain a Completed Application, the Eligible Customer shall execute the SIS Agreement and return it to GTC within fifteen (15) days. If the Eligible Customer elects not to execute the SIS Agreement, its application shall be deemed withdrawn. Generally a SIS takes 90 days to complete.

### **Facility Study**

If a SIS indicates that additions or upgrades to the Transmission System are needed to supply the Eligible Customer's service request, GTC, within thirty (30) days of the completion of the SIS, shall tender to the Eligible Customer a Facilities Study ("FS") Agreement. For a service request to remain a Completed Application, the Eligible Customer shall execute the FS Agreement and

return it to GTC within fifteen (15) days. Upon receipt of an executed FS Agreement, GTC will use due diligence to complete the required FS within a sixty (60) day period. If GTC is unable to complete the FS in the allotted time period, GTC shall notify the Transmission Customer and provide an estimate of the time needed to reach a final determination along with an explanation of the reasons that additional time is required to complete the study. If the Eligible Customer elects not to execute the FS Agreement, its application shall be deemed withdrawn. Generally a FS takes 60 days to complete.

## **Network Transmission Service**

GTC will provide Network Integration Transmission Service pursuant to the applicable terms and conditions contained in the Tariff and Service Agreement. Network Integration Transmission Service allows the Members to integrate, economically dispatch and regulate its current and planned Network Resources to serve its Network Load. Network Integration Transmission Service also may be used by the Members to deliver economy energy purchases to its Network Load from non-designated resources on an as-available basis without additional charge. Transmission service for sales to non-designated loads will be provided pursuant to the applicable terms and conditions of Point-to-Point Service, Part II of the Tariff.

### **General**

Under the Member Transmission Service Agreement (“MTSA”), a Member may add a new Network Resource or modify an existing Network Resource by increasing the capacity or extending its term. The following process summaries how to achieve adding or changing a Network Resource under the MTSA and the GTC Tariff.

### **Initiating Network Resource(s) Requests**

**OASIS** A Member(s) may designate a new Network Resource or modify an existing Network Resource by providing GTC with as much notice as practicable. The notice to GTC of the Network Resource request is through GTC’s OASIS.

The preferred practice is for the Member, or its designated representative, to submit the Network Resource request on GTC’s OASIS. Alternatively, GTC - System Services may enter the request, upon written authorization, when time constraints or other factors necessitate such action.

### **Network Resources for Future Load Growth**

Consistent with the practices of other ITS participants, GTC Members can reserve transmission capacity for future load growth through the following procedures:

- Network Customers may request that transmission capacity be reserved in anticipation of load growth that is reasonably forecasted in their planning horizon.
- Reservations must be supported by reasonably forecasted load growth projections and by a reasonable plan for developing and/or acquiring Network Resources to meet that load growth.
- A request to reserve transmission capacity for future load growth must be submitted on OASIS
  - A Member does not have to physically own or control Network Resources at the time that it makes a request to reserve transmission capacity for future network load growth, e.g. an attestation is not required at the time an OASIS reservation is made.
  - GTC will not “ACCEPT” any DNR on OASIS unless the DNR is a valid source, i.e. the generator owner has an executed Interconnection Agreement for the source, and an attestation has been submitted by the Member to GTC that the DNR qualifies as a DNR under the terms of the Tariff.
- The queue date for the load growth reservation will be the date and time that a completed request to reserve transmission capacity for future load growth is submitted on OASIS (“Queue Date”).
- The request will remain posted on OASIS, but the reserved transmission capacity will be available for use by other ITS participants’ customers until needed by the Member.

- Any alteration in a Member's plan to meet its load growth expectation that would affect the future load growth reservation (e.g., modification of capacity amount, modification of start date) should be communicated via the OASIS reservation and in writing to the Manager of System Services.

**Standard Service Period for Long Term Requests**

Consistent with the NAESB Business Practices, EXTENDED YEARLY, the service starts at 00:00 of any date and stops at 00:00 more than one year later. GTC prefers, but does not limit, that the service to be in increments of full years and the start of service to the beginning of a calendar month.



## STUDIES

### System Impact Study

After receiving an OASIS request, GTC will determine whether a SIS is needed. If GTC determines that a SIS is needed:

- GTC System Services will inform the Member, as soon as practicable.
- System Impact Study Agreement The SIS Agreement will specify GTC's estimate of the actual cost to perform and time to complete the SIS. Within thirty (30) days of receipt of the OASIS Network Resource request:
  - GTC - System Services will send two partially executed SIS Agreements to the Member for his/her execution.
  - Upon both original SIS Agreements being executed, one original SIS Agreement should be returned to GTC – System Services within fifteen (15) days.
  - GTC will begin the SIS upon receipt of the SIS Agreement. Generally a SIS takes 90 days to complete.

### Facilities Study (“FS”)

A FS would be required if the SIS indicates that additions or upgrades to the Transmission System are needed and attributed to the Network Resource request.

- Facilities Study Agreement, within thirty (30) days of the completing of the SIS:
  - GTC - System Services will send two partially executed FS Agreements to the Member for his/her execution.
  - Upon both original FS Agreements being executed, one original FS Agreement should be returned to GTC – System Services within fifteen (15) days.
  - GTC will begin the FS upon receipt of the FS Agreement. Generally a FS takes 60 days to complete.

### Study Delays, Costs, and Reports

GTC will use due diligence to complete the SIS and FS within the timeframe and cost estimate as set in the respective Study Agreement.

- In the event that GTC is unable to complete the SIS or FS within the stated time period, GTC will notify the Member, and provide an estimated completion date along with an explanation of the reasons why additional time is required to complete the required studies.
- GTC will notify the Member in advance of any cost increases for work to be performed if the total amount increases by ten percent (10%) or more over the Estimated Study Price. Such cost increase will be subject to the Member's written consent.
- Should either the SIS/FS Agreement not be fully executed, or consent withheld to an increase to the study cost, GTC will immediately cease its work on the respective study. If the Parties are unable to resolve the issue(s), the Network Resource request should be withdrawn or denied. The invoicing of the incurred cost, if any, would be according to the terms of the executed SIS/FS Agreements.

- GTC will issue a SIS Report and, should a FS be required, a FS Report to the Member, or as otherwise instructed.

**Invoice for Studies.** After the completion of all the necessary study work:

- GTC will invoice the Member for the actual costs incurred for the SIS and FS.

## **GRANTING AND CONFIRMING NETWORK RESOURCES**

### **Attestation**

A statement is required from the Member attesting that the Network Resource satisfies the following Tariff conditions: (1) the Member owns the resource, has committed to purchase generation pursuant to an executed contract, or has committed to purchase generation where execution of a contract is contingent upon the availability of transmission service under Part III of the Tariff; and (2) the Network Resources do not include any resources, or any portion thereof, that are committed for sale to non-designated third party load or otherwise cannot be called upon to meet the Member's Network Load on a non-interruptible basis, except for purposes of fulfilling obligations under a reserve sharing program.

**'ACCEPT' Service** Upon receipt of the attestation:

GTC will change the status on OASIS to 'ACCEPT'.

**Service Specification Form** Upon receipt of the attestation:

GTC will send two partially executed Service Specification Agreements to each participating Member. Each participating Member should execute both original Service Specification Agreements and return one original to GTC-System Services within 30 days.

### **'CONFIRM' Service**

Within thirty (30) days of the OASIS transmission service request being identified as 'ACCEPT': The originator of the OASIS request is to confirm the status of the transmission service request by changing the status on OASIS from 'ACCEPT' to 'CONFIRM'. Note, the Member's obligation is defined by Service Specification Agreement and not by the status on OASIS or the attestation.

**MTSA** GTC will update the MTSA Exhibits as appropriate.

### **Termination of Network Resources**

The Network Customer may terminate the designation of all or part of a generating resource as a Network Resource at any time but should provide notification to GTC through OASIS as soon as reasonably practicable but not later than the firm scheduling deadline for the period of termination. Any request for termination of Network Resource status must be submitted on OASIS, and should indicate whether the request is for indefinite or temporary termination. A request for indefinite termination of Network Resource status must indicate the date and time that the termination is to be effective, and the identification and capacity of the resource(s) or portions thereof to be indefinitely terminated. A request for temporary termination of Network Resource status must include the following:

- a. Effective date and time of temporary termination;
- b. Effective date and time of redesignation, following period of temporary termination;
- c. Identification and capacity of resource(s) or portions thereof to be temporarily terminated;
- d. Resource description and attestation for redesignating the network resource following the temporary termination, in accordance with Section 30.2; and

- e. Identification of any related transmission service requests to be evaluated concomitantly with the request for temporary termination, such that the requests for undesignation and the request for these related transmission service requests must be approved or denied as a single request. The evaluation of these related transmission service requests must take into account the termination of the network resources identified in (iii) above, as well as all competing transmission service requests of higher priority.

As part of a temporary termination, a Network Customer may only redesignate the same resource that was originally designated, or a portion thereof. Requests to redesignate a different resource and/or a resource with increased capacity will be deemed deficient and GTC will follow the procedures for a deficient application as described in Section 29.2 of the Tariff.

#### Submitting notification through OASIS

To terminate a Network Resource, whether indefinite or temporary, the Network Customer must submit a notification through the GTC OASIS as follows:

- Log into the Production Node area of the GTC OASIS
- Click on the “Notices” link from the top menu, which will open a new window
- In the pop-up window, click on the “Add New” button to create and post a Network Resource notification. A subsequent pop-up window will open.
- From there, select:
  - A Provider – “GTC”
  - A Category – “Network Undesignation”
  - A Subject – Title of notification
  - Valid dates for effective start and stop times
  - A Message – A brief description of the notification, including as much information as outlined in subsections a. through e., identity of the submitting entity and whether the Network Resource termination is temporary or indefinite.
- Submit notification

## **CREDITWORTHINESS**

GTC maintains creditworthiness procedures as outlined in Attachment L of the Tariff and posted on the GTC OASIS website. GTC shall apply, on a non-discriminatory basis, these creditworthiness procedures to determine the acceptability of Customer's overall financial condition for obtaining Point-To-Point Transmission Service under the GTC Tariff.

If at any time GTC determines according to its creditworthiness standards that a Customer is not able fully to support its credit exposure(s), GTC may require that collateral be provided. Such collateral may be in addition to any deposit requirements as specified in Section 17.3 of the Tariff. If required by GTC, Customer will be asked to provide an acceptable form of collateral within 30 days of GTC's request. No transmission service to Customer shall commence until this requirement is satisfied.

## **Rates and Charges**

Rates for Firm and Non-Firm Point-To-Point Transmission Service are provided in Schedule 8 appended to the Tariff.

## **Billing and Payment**

Within a reasonable time after the first day of each month, GTC shall submit an invoice to the Transmission Customer for the charges for all services furnished under the Tariff during the preceding month. The invoice shall be paid by the Transmission Customer within ten (10) days from the date of the invoice. All payments shall be made in immediately available funds payable to GTC, or by wire transfer to a bank named by GTC.

### **Interest on Unpaid Balances**

Interest on any unpaid amounts (including amounts placed in escrow) shall be calculated in accordance with the methodology specified for interest on refunds in the Commission's regulations at 18 C.F.R. § 35.19a(a)(2)(iii). Interest on delinquent amounts shall be calculated from the due date of the bill to the date of payment. When payments are made by mail, bills shall be considered as having been paid on the date of receipt by GTC.

### **Customer Default**

In the event the Transmission Customer fails, for any reason other than a billing dispute as described below, to make payment to GTC on or before the due date as described above, and such failure of payment is not corrected within ten (10) business days after payment is due, a default by the Transmission Customer shall be deemed to exist.

### **Billing Disputes**

In the event of a billing dispute between GTC and the Transmission Customer, GTC will continue to provide service under the Service Agreement as long as the Transmission Customer (i) continues to make all payments not in dispute, and (ii) pays into an independent escrow account the portion of the invoice in dispute, pending resolution of such dispute. If the Transmission Customer fails to meet these two requirements for continuation of service, then GTC may provide notice to the Transmission Customer of its intention to suspend service in ten (10) business days.

*Internal Dispute Resolution Procedures*

Any dispute between a Transmission Customer and GTC involving transmission service under the Tariff shall be referred to a designated senior representative of GTC and a senior representative of the Transmission Customer for resolution on an informal basis as promptly as practicable. In the event the designated representatives are unable to resolve the dispute within thirty (30) days (or such other period as the Parties may agree upon) by mutual agreement, such dispute may be submitted to arbitration and resolved in accordance with the arbitration procedures set forth in the Tariff.