

## **Business Practice Assigning Transmission Service Status Codes**

### **1. General**

- 1.1 This procedure is to identify and consistently apply accurate Status Codes to all requests for transmission service and to ensure that a clear, concise explanation is provided on OASIS for transmission service requests that are given a Status Code of REFUSED.

### **2. Definitions**

- 2.1 Status Code. A status description assigned to a transmission service request that defines the status of the request. The Status Codes are set forth in North American Energy Standards Board (NAESB) Wholesale Electric Quadrant (WEQ) Business Practice Standards and incorporate by reference in 18 C.F.R Part 38 – Business Practice Standards and Communication Protocols for Public Utilities.

### **3. Procedure**

- 3.1 As part of the response to any request for transmission service, a Status Code must be assigned to that request. APS employees shall use the Status Codes provided in the NAESB WEQ Business Practice Standards, and only those Status Codes, in accordance with the current NAESB WEQ Business Practice Standards, and assign each transmission service request its appropriate status code.
- 3.2 If a transmission service request is REFUSED, DECLINED, or INVALID, APS employees shall assign transmission status requests in a manner consistent with the NAESB WEQ Business Practice Standards.
- 3.3 If an APS employee designates a transmission service request as REFUSED, such employee shall provide enough information in the seller comments field of OASIS to inform the transmission customer's decision-making process. To the extent possible, the seller comment field should be used to provide information sufficient to inform the transmission customer's decision-making process and should include any information of a transient nature that causes ATC to be zero for short periods.

### **4. Information Retention Period.**

- 4.1 In accordance with 18 C.F.R. § 37.6(e)(2)(ii), information to support the reason for the denial, including the operating status of relevant facilities, shall be maintained for a minimum of five (5) years and provided, upon request, to the potential Transmission Customer and Federal Energy Regulatory Commission Staff.

**These Business Practices describe general conditions and practices. There may be specific circumstances that require some variation from or are not addressed by these Business Practices.**